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September 23, 2013

TO: Each Supervisor

FROM: Jonathan E. Fielding, M.D., M.P.H.
Director and Health Officer

SUBJECT: **NOTIFICATION OF THE USE OF DELEGATED AUTHORITY TO EXECUTE
AMENDMENT NUMBER 1 TO MASTER AGREEMENT WORK ORDER NUMBER PH-
001416-W6 WITH THE PUBLIC HEALTH FOUNDATION ENTERPRISE,
INCORPORATED FOR TEMPORARY PERSONNEL SERVICES**

This is to notify you that I am exercising the delegated authority approved by your Board on October 19, 2010, to execute amendments to temporary personnel services Work Orders that extend the term, rollover unspent funds, and/or increase or decrease each Work Order maximum obligation in an amount not to exceed \$399,999 annually, subject to review and approval by County Counsel, and notification to your Board.

Under the delegated authority referenced above, I will execute Amendment Number 1 to MAWO Number PH-001416-W6 with Public Health Foundation Enterprises, Incorporated (PHFE) in the total amount of \$95,264, to extend the term on a month-to-month basis for the period of September 30, 2013 through March 31, 2014 to support two temporary personnel as follows:

- 1) One Data Systems Analyst for the Expanded Testing Program (ETP) Project for a total amount of \$52,033, 100 percent offset by the Centers for Disease Control and Prevention Notice of Award Number 5U62PS003689-02; and
- 2) One Clinical Social Worker for the Patient-Centered HIV Medical Home (PCHMH) Project for a total maximum amount of \$43,231, 100 percent offset by the California HIV/AIDS Research Program Grant Award Number MH-10-LAC-610.

Execution of Amendment 1 will allow the Department of Public Health's Division of HIV and STD Programs to continue: 1) the management of multiple data sources for HIV and STD data including the management of a Teleform data collection system; and 2) assessing, evaluating, and documenting patients' physical, medical, and psychosocial conditions, which include mental health, risk behavior, and family support circumstances and needs, to improve the quality of care for people living with HIV through a community-based system of care, treatment, prevention and support services.

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County Counsel has reviewed and approved Amendment Number 1 to MAWO PH-001416-W6 as to form and this delegated authority action.

If you have any questions or require additional information, please let me know.

JEF:TS:PM
DA#02796

c: Chief Executive Officer
County Counsel
Executive Officer, Board of Supervisors